

**MEETING OF THE
DULUTH ECONOMIC DEVELOPMENT AUTHORITY
Wednesday, November 18, 2009 - 6:00 p.m.
City Council Chambers, 3rd Floor City Hall**

Call To Order: The November 18, 2009, meeting of DEDA was called to order by President Anderson at 6:00 p.m.

Present: Jeff Anderson, Tony Cuneo, Todd Fedora (6:01 p.m.), Brian W. Hanson, John Heino, Christine Townsend

Absent Excused: Don Monaco

Others Present: Bob Asleson, Joan Christensen, Terri Fitzgibbons, Keith Hamre, David Montgomery, Peter Passi (Duluth News Tribune), Kevin Scharnberg

APPROVAL OF MINUTES: October 21, 2009. Heino/Hanson to accept as written.
Vote: Unanimous (5-0)

RESOLUTIONS FOR APPROVAL

NEW BUSINESS

1. RESOLUTION 09D-39: RESOLUTION AUTHORIZING AMENDMENT TO THE 2009 DEDA BUDGETS

Staff: Hamre stated the revised budget is a routine annual matter. Hamre requested an amendment to this resolution to note the date change to November 18, 2009, in two places, and Item #4 should be removed. Scharnberg reviewed the amended 2009 budget.

Discussion: Fedora asked about the increase in administrative fees. Scharnberg stated this was budgeted according to the cost allocation plan. Hamre stated administrative fees were originally much higher.

Vote on Resolution 09-39: Passed Unanimously (6-0)

2. RESOLUTION 09D-44: RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH THE CITY OF DULUTH TO DISPOSE OF SNOW ON DEDA LOT D

Discussion: Anderson asked about the environmental impact of such use. Hamre stated environmental testing is planned for next year at this site. The area chosen is away from erosion and parking areas.

Vote on Resolution 09-44: Passed Unanimously (6-0)

3. RESOLUTION 09D-45: RESOLUTION DECERTIFYING TIF DISTRICT NO. 17

Staff: Hamre stated this is an older TIF district and the original plan was for an outlet mall in the Bayfront area which did not occur. In the future TIF may be a tool for this site.

Vote on Resolution 09-45: Passed Unanimously (6-0)

4. RESOLUTION 09D-46: RESOLUTION AUTHORIZING A FIRST AMENDMENT TO THE AMENDED AND RESTATED AGREEMENT FOR PROPERTY MANAGEMENT SERVICES IN BAYFRONT WITH SECRET SERVICE ENTERTAINMENT LLC

Staff: Anderson stated there is a Revision 2 distributed to Commissioners. Anderson brought this resolution forward which allows us to be more flexible in the amount charged for parking per event. The resolution also stipulates for events of more than or less than 200 vehicles which bases whether or not to charge on the number of attendees rather than the nature of the event. Anderson proposes working with Secret Service and DEDA staff to establish a policy to allow a private entity to "buy out" parking for events to provide free parking for attendees.

Discussion: Heino asked how the 200 vehicle threshold was reached. Anderson stated it was found in a previous contract. Fedora asked about parking demand since the new DECC parking ramp was opened. Montgomery asked if there is a stipulation to waive parking fees. Anderson stated there is no stipulation in this agreement for it, and waiving parking fees is a policy decision.

Vote on Resolution 09-46: Passed Unanimously (6-0)

DISCUSSION

- 1. VAXJO, SWEDEN, BRIEFING BY ERIC SCHLACKS:** Schlacks gave a presentation regarding his technical visit in October to Vaxjo to learn about green job development.
- 2. FIVE-YEAR TAX INCREMENT FINANCING PROJECTION:** Hamre stated this projection is an estimate of what TIF districts will generate for revenue from 2010 to 2015. Scharnberg reviewed the projection in detail. Fedora asked about TIF balances and mentioned the Armory site as a project. Hamre stated future strategic visioning sessions for DEDA Commissioners are critical to determine priorities for spending and projects.
- 3. PRELIMINARY 2010 DEDA BUDGET:** Scharnberg reviewed the draft 2010 DEDA budget.
- 4. FORMER NORTHWEST MAINTENANCE FACILITY:** Hamre referenced a letter from Kraus Anderson regarding the facility in which preliminary information is presented.

ADJOURNMENT: President Anderson adjourned the November 18, 2009, meeting of the DEDA at 7:11 p.m.

Respectfully submitted,



Heidi Timm-Bijold
Interim Executive Director